

BFD BOARD OF WATER COMMISSIONERS MEETING MINUTES

April 4, 2017 AT THE WATER DEPARTMENT OFFICE.

PRESENT WERE: Board of Water Commissioners: Chairman David Jones, Commissioner Bassett, and Commissioner Stephen Whitmore. Also present: Superintendent Thomas Rooney.

- Meeting called to order at 2:34 P.M.
- Warrants and payrolls signed.
- Collectors End of Month Report reviewed and signed
- Superintendent's Projects Report reviewed

Chairman Jones asked for a motion to accept the previous Meeting Minutes. Commissioner Bassett **motioned** to accept the Meeting Minutes from January 3, 2017, **seconded** by Commissioner Whitmore. The **motion passed unanimously.** Commissioner Whitmore **motioned** to accept the Meeting Minutes from January 17, 2017, amended to include Commissioner Bassett as present, **seconded** by Chairman Jones. The **motion passed unanimously.** Commissioner Whitmore **motioned** to accept the Meeting Minutes from February 14, 2017, **seconded** by Chairman Jones. The **motion passed unanimously.** Commissioner Whitmore **motioned** to accept the Meeting Minutes from March 7, 2017, **seconded** by Commissioner Whitmore. The **motion passed unanimously.**

Solar Panel Update

Superintendent Rooney reported that the District received a payment from the solar project oftakers in the amount of \$2,146.15. District Treasurer Richard Buffington joined the meeting to discuss the disposition of the solar revenues received. He confirmed that funds had been added to the Water Department's Stabilization Account. Mr. Buffington informed the Board that the dispute with the former Auditor had been resolved. Chairman Jones asked about the discussions with the District's Bond Counsel. Mr. Buffington explained that the Bond counsel had prepared the figures for the District to Bond for the tank Article.

Annual District Meeting

Superintendent Rooney explained changes made to the draft warrant for the Annual District meetings. Chairman Jones asked if the dollar amounts listed in the draft warrant were correct? Superintendent Rooney responded that they were correct. Commissioner

Emergency Repairs

Superintendent Rooney explained the details of a water main leak on Salten Point Road. He informed the Board that the water supply to the neighborhood was interrupted three times. Chairman Jones asked if the Emergency Repairs budget line item was over budget? Superintendent Rooney responded that it was over budget. Commissioner Bassett asked if the Emergency Repairs line item had been increased in the FY-18 budget? Mr. Rooney responded that it had been increased by \$5,000.00.

Matters not reasonably anticipated by the Chair

Superintendent Rooney informed those present the Department would be working with the Cape Cod Commission to do additional sampling for Pfos and 1-4 Dioxane along the boundary with the Barnstable Municipal Airport. The Board asked Superintendent Rooney to explain the proposed Dog Park at Hathaway's Pond entrance. Mr. Rooney informed the Board that the floors and piping in the pumping stations are being repainted.

District Collector Vermette joined the meeting and informed the Board the Senior Operator Tivey had put in countless hours during the evenings to clean and reorganize the Water Department's files and his work space. Superintendent Rooney also complimented Senior Operator Tivey's performance. He also explained that he is taking evening classes on his own time and at his own expense. Commissioner Whitmore expressed his view that the Water Department should reimburse Mr. Tivey upon successful completion of his course.

Commissioner Bassett asked for the progress of the Utility Cloud program. Ms. Vermette explained the progress of implementing the use of the program. Commissioner Bassett asked about the need for the Department's computer consultant to assist with billing. Ms. Vermette explained that the consultant is needed to ensure that the bills issued are correct.

Collector Vermette informed the Board that a customer on Thornton Drive had a large usage in rental unit due to a leaking toilet. Ms. Vermette presented a request from the customer to reduce the water bill by charging for the usage at the lowest usage rate. The Board reviewed the details of the water bill. Commissioner Whitmore **motioned** to adjust the bill to charge for the water usage at the lowest usage rate, **seconded** by Commissioner Bassett. The **motion passed unanimously.** The Board instructed Collector Vermette to inform the customer that this is a one-time adjustment, and that the customer should make an effort to prevent similar incidents in the future.

There being no further business, Chairman Jones asked for a motion to adjourn the meeting. Commissioner Whitmore **motioned** to adjourn the meeting, **seconded** by Commissioner Bassett. The **motion passed unanimously.** The meeting adjourned at 3:44 p.m.

Respectfully Submitted,
Thomas Rooney