

BFD BOARD OF WATER COMMISSIONERS MEETING MINUTES

September 12, 2017 AT THE WATER DEPARTMENT OFFICE.

PRESENT WERE: Board of Water Commissioners: Chairman David Jones and Commissioner Bassett. Also present: Superintendent Thomas Rooney.

- Meeting called to order at 2:36 P.M.
- Warrants and payrolls signed.
- Collectors End of Month Report reviewed and signed
- Superintendent's Projects Report reviewed

Chairman Jones asked for a motion to accept the previous Meeting Minutes. Commissioner Bassett **motioned** to accept the Meeting Minutes from July 11, 2017, **seconded** by Chairman Jones. The **motion passed unanimously.** Commissioner Bassett **motioned** to accept the Meeting Minutes from August 1, 2017, **seconded** by Chairman Jones. The **motion passed unanimously.**

Solar Panel Update

Superintendent Rooney informed the Board that the District had received two offtaker payments in the total amount of \$5084.00. He went on to inform the Board that the District had received an invoice from CVEC for 2017 Town of Barnstable Taxes in the amount of \$5431.58. Mr. Rooney informed the Board that he could not verify that the amount billed was correct, and that he was requesting additional documentation from CVEC before remitting the payment. Chairman Jones instructed Mr. Rooney not to pay the invoice until he had the supporting documentation.

Capital Improvement Projects

Superintendent Rooney informed the Board that he had received the bid specifications for the lead and asbestos remediation from Wilcox and Barton Engineering. Mr. Rooney discussed the time table for bidding the project. Chairman Jones suggested that the project be postponed until the spring season because of weather considerations. The Board discussed the paving project, and the tank rehabilitation project. Superintendent Rooney asked the Board for their opinion on the payment of the lead and asbestos study. The Board instructed Mr. Rooney to pay the invoice out of the Department's Operations Budget.

Staff Performance Reviews

Superintendent Rooney presented a letter from one of the Department's staff members asking for their compensation to be reevaluated. The Board discussed the performance of the individual, and his professional accomplishments with the District. Superintendent Rooney suggested the staff member be brought in to address the Board. Chairman Jones asked the staff member to join the meeting to discuss his review. The Board discussed the staff member's request, and agreed to adjust the employee's compensation.

Chairman Jones asked for a motion to adjust the employee's compensation. Commissioner Bassett **motioned** to increase the hourly compensation for Scott Heaslip to \$18.50 per hour effective immediately, Chairman Jones **seconded**. The **motion passed unanimously**.

Development Projects in the District

The Board discussed the numerous building projects underway in the District. Commissioner Bassett asked if the projects had been started. Mr. Rooney informed the Board of the progress of the various projects. Chairman Jones asked if the District will have enough water supply all of the commercial projects? Superintendent Rooney responded that he believed that the District can supply the water needed. Mr. Rooney informed the Board that outside watering may need to be limited.

Mr. Rooney informed the Board that he had been contacted by the Town of Barnstable regarding a Mass Works Grant being sought by the Athletic Complex project for utility improvements in the area. He explained that the grant would be used for roadway improvements. Mr. Rooney informed the Board that he had requested that a portion of the grant be used for the replacement of damaged fire hydrants in the area.

Well #3 Electrical Improvement Proposal

Superintendent Rooney informed that Board that the Department had received a recommendation from Woodard and Curran Engineers to install a lightning suppressor for Well #3. The Board instructed Mr. Rooney to go ahead with the improvements to prevent further lightning damage to the electrical equipment in the pumping station.

Matters not reasonably anticipated by the Chair

Superintendent Rooney informed the Board that the Department will be expanding the Lead and Copper sampling program to include Early Education Centers in the District. He informed the Board that Well #5 would be receiving a new radio and other improvements that would allow the station to be run independently from Well #2. Mr. Rooney discussed conducting in house leak detection. Chairman Jones asked for Superintendent Rooney to get a price from an outside contractor for comparison.

There being no further business, Chairman Jones asked for a motion to adjourn the meeting. Commissioner Whitmore **motioned** to adjourn the meeting, **seconded** by Commissioner Bassett. The **motion passed unanimously**. The meeting adjourned at 3:47 p.m.

Respectfully Submitted,
Thomas Rooney