

**BARNSTABLE FIRE DISTRICT  
1841 PHINNEY'S LANE  
BARNSTABLE, MA 02630**

**PRUDENTIAL COMMITTEE MINUTES MARCH 1, 2017**

The meeting was called to order by Prudential Committee Chairman William Jones at 4:30 PM. Also in attendance was Prudential Committee members Peter Eastman, Interim Treasurer Eric Kinsherf and Clerk Charles Eager.

The meeting was called to discuss the possible hiring of Richard Buffington as Treasurer. Prior to asking Mr. Buffington to attend the meeting the committee requested recommendations from Mr. Kinsherf on salary and milestones to be set for Mr. Buffington should he want the position. Mr. Kinsherf gave a salary range and said of the conditions of employment the Prudential Committee would like to see met he thought taking the Treasurer's Certification and two classes toward his Associate Degree were attainable. Mr. Kinsherf expressed Mr. Buffington had a concern should he not pass the Treasurer's Certification he would be terminated. The Prudential Committee said this was not their plan and would inform Mr. Buffington of this, although they would want him to pass the test in near future. The Prudential Committee decided to offer a salary of \$55,000 to start and if he passes the Treasurer's Certification the salary would increase to \$57,000 (prorated) and he would be also eligible for the \$1,000 yearly stipend for being a certified Treasurer.

Mr. Buffington was then brought into the meeting. He was told that he would be on a one year contract with the above-mentioned milestones. He also was told he would get two weeks vacation the first year. The committee did let Mr. Buffington know that should he fail the Treasurer's Certification he would not be terminated but his salary would not go up as planned if he did pass the test. They also emphasized that they did expect Mr. Buffington to obtain the Certification sooner rather than later. The Committee then offered the position to Mr. Buffington and he accepted. He will assume the position on March 20, 2017. The Prudential Committee will have a contract drawn up to be signed.

A motion was made, seconded and passed to adjourn the meeting.