

**BARNSTABLE FIRE DISTRICT  
1841 PHINNEY'S LANE  
BARNSTABLE, MA 02630**

**PRUDENTIAL COMMITTEE MEETING AUGUST 13, 2024**

The meeting was called to order at 4:00 PM by Prudential Committee Chairman William Jones at the Water Department Office, 1841 Phinney's Lane, Barnstable. Also, in attendance was Prudential Committee members Peter Eastman and Andrew Miller, Water Commissioner Dave Mason, Assistant Water Superintendent Ron Tivey, Fire Chief Christopher Beal, Deputy Fire Chief Kevin Brailey, Treasurer Rick Buffington and Clerk Charles Eager.

Motion made, seconded and passed unanimously to accept the July Minutes.

Treasurer:

- June and July cashbooks reconciled to the general ledger.
- Treasurer finished the FY 2024 year under budget spending 93% over 100% of the year. He is on track to finish FY 2025 under budget. Fire and Water also under budget for FY2024.
- FY 2024 books have been closed.
- 2024 Encumbrances and prior year articles have been carried forward to FY 2025.
- Treasurer waiting on Town Treasurer to send their receivables balances; once that is reconciled, we'll be able to submit reports to DOR for Free Cash Certification.
- If anyone has any vendor warrants, please have them sent to me by August 30<sup>th</sup>.
- Treasurer will be on leave from September 4<sup>th</sup> through the 13<sup>th</sup>.
- Karen will be processing the payroll of September 12<sup>th</sup>.

Water:

- Water Department is under budget for FY 2025. Also, finished FY 2024 under budget.
- Colonial Municipal Group is working on new truck. No timeframe on delivery at this time.
- Eversource has issued new account numbers which CVEC needed for allocating solar credits.
- GAC project at wells 2 & 5 is processing. Footings are in place; water mains have been pressure tested and floor should be poured this week.
- Town of Barnstable is requiring stand-alone bathroom have its own permits.
- As part of the requirement of the \$2,388,000 DEP Grant the Superintendent must submit monthly reports to the Director of the DEP regarding progress of the project.
- Steve Olson and the Superintendent have reached out to the DEP SRF program on how to submit for Grant money going forward.
- No Communication recently with Hanover/Hyannis II.

Fire:

- Fire Department is on budget for FY 2025 and are close to closing FY 2024 under budget.
- No update on Regional Emergency Communication Center Grant.

- Barnstable Fire Department was notified by the Federal Emergency Management Agency that their application for the Assistance to Firefighters Grant in the amount of \$236,432.80 was approved. The District's portion of the grant is \$11,258.71 which the Chief said he could absorb in his budget. The grant will be used mostly for advance driver training for the whole department and replacement of aging thermal cameras.
- Hanover/ Hyannis I Apartment Complex is completed. They expect to reach capacity by the end of the summer.
- Andrew Riley has completed his pre-employment screening. He scheduled to start Monday, August 19<sup>th</sup> as a dayshift Firefighter/EMT.
- Captain Robert Cecil has notified the department of his pending retirement. His last day will be September 5<sup>th</sup>, 2024.
- With Captain Cecil's retirement, several other positions have opened up and have been filled. EMS Officer Kieth Stanger will be promoted to Captain of Group 3, FF/Paramedic William Murray is being appointed as new EMS Officer. Collin Sylester is going through pre-employment screening to fill the 2<sup>nd</sup> day position. It is anticipated he will start the beginning of September.

Clerk:

- Nothing

Prudential:

- Finalized Space Needs Plan outlining the individual space requirements of the rooms to be in the new station. Architect has submitted first version of the plans. Changes have already been made to the plans. The building is bigger than needed. The groups have been challenged to reduce the size. Already 2,200 sq ft. has been removed. The current goal is to right size the station. The groups were requested to forward suggestions to Chief Beal by the end of the week.
- Owner Project Manager requests the Prudential Committee to make a motion to send application to the Inspector General to use Construction Management at Risk Services for the project.
- **Andrew Miller, Prudential Committee member made a motion to authorize the Owner's Property Manager to submit to the Office of Inspector General an application to use the Construction Manager at Risk construction delivery process on the new Barnstable Fire District Fire Station. Motion was seconded by Peter Eastman and voted in favor unanimously by the Committee.**
- The Prudential Committee and the Board of Water Commissioner won't join in the CPA application for the property on Oakmont Road.

**Motion made, seconded and passed unanimously to adjourn the meeting.**

**Next Meeting is September 10, 2024.**