



BARNSTABLE FIRE DISTRICT



Fire Station Building Committee Meeting Minutes Barnstable Fire District

Date: October 3, 2024
 Time: 4:00 PM
 Location: 3249 Main Street 2nd Floor

Attendees:	Name	Affiliation	Comment	Initials
	Bill Quinn	Member	Chair	BQ
	Peggy Bernard	Member		PB
	Peter Bergin	Member		PFB
	Brian Hickey	Member	Absent	BH
	Rich French	Member		RF
	William A Jones III	Prudential		WJ
	Chris Beal	Fire Chief		CB
	Kevin Brailey	Deputy Chief		KB
	Ryan Jones	FF Union Rep		RJ
	Steve Rizzo	OPM		SR

Meeting Notes (updates on items open from the last meeting are in BOLD with the date of the update)

Item	Subject	Discussion	Action By:	Open/Closed
The meeting was called to order at 4:03 PM				
	Prior Meeting Minutes	Meeting minutes for the September 5th, 2024 Meeting were reviewed and approved with correction.		
22924.09	Public Outreach	See prior minutes for earlier discussion. 6/2: No new outreach sessions are planned until the design develops. We anticipate scheduling Public Review sessions in September. SR to send Q & A document to Context for background information. 6/25: Discussed creating a web page on the BFD website for public updates. CB to work with the web designer to create. No time estimate for when the page will be up. 9/5: No update at this time. 10/3: The Cummaquid Heights Association has requested a presentation at their annual meeting on 10/27.	CB/SR	Open
32624.02	RECC	Chief Beal described the Regional Emergency Communication Center (RECC) proposal and how it might affect the new fire station design and budget. Discussions are ongoing with the town regarding scope and timing of the RECC project. 6/25: No Update for this meeting. 7/11: RECC agreements have been signed and the project is moving forward. Chief Beal will keep the committee apprised of impacts to the new fire station. 10/3: No update	CB	Open
71124.01	Potential Funding	Chief Beal outlined potential funding sources. The committee endorsed the proposed course of action and offered support as necessary. 10/3: No update	CB	Open

Meeting Notes (updates on items open from the last meeting are in BOLD with the date of the update)

Item	Subject	Discussion	Action By:	Open/Closed
80824.01	Schematic Design Documents	Context presented the latest draft of the Schematic Floor Plans and Site Plan and discussed the plusses and minuses of the design features. 10/3: Design and Pricing continues based on earlier comments. Schematic Design Presentation will be made by the architects at the next Building Committee meeting.	ALL	Open
100324.01	Outreach Presentation	KB & SR presented a draft of an updated set of slides for the committee's review and input. The slides are intended for use in presentations to the Committees and to the Public to continue the dialog around the need for a new station, the options explored, the chosen option, progress to date and look ahead.	CB, KB & SR	Open
100324.02	Schedule	OPM Steve Rizzo presented a Gantt Chart schedule of the overall project. The schedule is based on using the CM at Risk construction delivery method. SR will continuously update this chart as the work progresses. A copy of the chart is attached.	SR	Open

Next building Committee Meeting is scheduled for Thursday, October 17rd, 2024 at 4:00 PM at the Fire Station

The Meeting was adjourned at 5:13 PM

Barnstable Fire District New Fire Station

ID	Task Mode	Task Name	Start	Finish	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
1	➔	Design Phase	Mon 7/1/24	Fri 7/11/25	[Timeline bar from Jun to Jul]																																		
2	➔	Schematic Design	Mon 7/1/24	Fri 10/18/24	[Blue bar from Jun to Oct]																																		
3	➔	Prudential Committee	Tue 11/12/24	Tue 11/12/24	[Milestone diamond at Nov 11/12]																																		
4	➔	Design Developme	Tue 11/12/24	Tue 2/11/25	[Blue bar from Nov 11/12 to Feb 2/11]																																		
5	➔	Prudential Committee	Tue 2/11/25	Tue 2/11/25	[Milestone diamond at Feb 2/11]																																		
6	➔	Construction Documents	Wed 2/12/25	Fri 7/11/25	[Timeline bar from Feb to Jul]																																		
7	➔	60% Construction	Wed 2/12/25	Thu 4/10/25	[Blue bar from Feb 2/12 to Apr 4/10]																																		
8	➔	90% Construction	Fri 4/11/25	Tue 6/10/25	[Blue bar from Apr 4/11 to Jun 6/10]																																		
9	➔	100% Construction	Fri 7/11/25	Fri 7/11/25	[Blue bar ending at Jul 7/11]																																		
10	➔																																						
11	➔	Procurement	Fri 8/16/24	Mon 6/23/25	[Timeline bar from Aug to Jun]																																		
12	➦	Apply to OIG for CM at Risk	Fri 8/16/24	Thu 11/7/24	[Cyan bar from Aug 8/16 to Nov 11/7]																																		
13	➦	CM RFQ	Fri 11/8/24	Wed 11/20/24	[Cyan bar from Nov 11/8 to Nov 11/20]																																		
14	➦	Selection Committee	Thu 11/21/24	Mon 12/9/24	[Cyan bar from Nov 11/21 to Dec 12/9]																																		
15	➦	Prudential Committee	Tue 12/10/24	Tue 12/10/24	[Milestone diamond at Dec 12/10]																																		
16	➦	CM RFP	Fri 12/20/24	Fri 1/10/25	[Cyan bar from Dec 12/20 to Jan 1/10]																																		
17	➦	Selection Committee	Mon 1/13/25	Mon 1/13/25	[Milestone diamond at Jan 1/13]																																		
18	➦	Prudential Committee	Tue 1/14/25	Tue 1/14/25	[Milestone diamond at Jan 1/14]																																		
19	➦	Selection Committee	Wed 1/15/25	Fri 2/14/25	[Cyan bar from Jan 1/15 to Feb 2/14]																																		
20	➦	Prudential Committee	Mon 2/17/25	Mon 2/17/25	[Milestone diamond at Feb 2/17]																																		

