



BARNSTABLE FIRE DISTRICT



Fire Station Building Committee Meeting Minutes Barnstable Fire District

Date: September 5, 2024
 Time: 4:00 PM
 Location: 3249 Main Street 2nd Floor

| Attendees: | Name | Affiliation | Comment | Initials |
|------------|---------------------|----------------------|---------------|----------|
| | Bill Quinn | Member | Chair | BQ |
| | Peggy Bernard | Member | | PB |
| | Peter Bergin | Member | | PFB |
| | Brian Hickey | Member | | BH |
| | Rich French | Member | | RF |
| | William A Jones III | Prudential | | WJ |
| | Chris Beal | Fire Chief | | CB |
| | Kevin Brailey | Deputy Chief | | KB |
| | Ryan Jones | FF Union Rep | | RJ |
| | Brian Tyson | FF Captain | Working Group | BT |
| | J Neil Tuepker | FF Captain | Working Group | NT |
| | Ryan Smith | FF/MM Lieutenant | Absent | RS |
| | Michael Watts | FF | Absent | MW |
| | Steven Bunker | FF | Absent | SB |
| | Jeff Shaw | Context Architecture | In person | CTX |
| | Ellen Light | Context Architecture | (via ZOOM) | CTX |
| | Jisa Johnson | Context Architecture | (via ZOOM) | CTX |
| | Steve Rizzo | OPM | Absent | SR |

Meeting Notes (updates on items open from the last meeting are in BOLD with the date of the update)

| Item | Subject | Discussion | Action By: | Open/Closed |
|---|------------------------------|--|------------|-------------|
| The meeting was called to order at 4:00 PM | | | | |
| | Prior Meeting Minutes | Meeting minutes for the August 8th, 2024 Meeting were reviewed and approved. | | |
| 22924.09 | Public Outreach | See prior minutes for earlier discussion. 6/2: No new outreach sessions are planned until the design develops. We anticipate scheduling Public Review sessions in September. SR to send Q & A document to Context for background information. 6/25: Discussed creating a web page on the BFD website for public updates. CB to work with the web designer to create. No time estimate for when the page will be up. 9/5: No update at this time. | CB | Open |
| 32624.02 | RECC | Chief Beal described the Regional Emergency Communication Center (RECC) proposal and how it might affect the new fire station design and budget. Discussions are ongoing with the town regarding scope and timing of the RECC project. 6/25: No Update for this meeting. 7/11: RECC agreements have been signed and the project is moving forward. Chief Beal will keep the committee appraised of impacts to the new fire station. 9/5: No update | CB | Open |
| 62524.01 | Space Planning | Context presented the latest draft of the space program for the new station. A new version will be issued based on comments from the committee. 7/11: The committee reviewed second draft of the Space Needs document and provided comments to the individual spaces. Review of certain Fire Fighter areas were referred to the Working Group for additional review. CTX to incorporate comments for the next issue of the document. 9/5: No update | | Closed |

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| Item | Subject | Discussion | Action By: | Open/Closed |
|--|-----------------------------------|--|------------|-------------|
| 71124.01 | Potential Funding | Chief Beal outlined potential funding sources. The committee endorsed the proposed course of action and offered support as necessary. 9/5: No update | CB | Open |
| 80824.01 | Schematic Design Documents | Context presented the latest draft of the Schematic Floor Plans and Site Plan and discussed the plusses and minuses of the design features. Discussion focused on the plans for the second floor area and the need to add more dorm rooms and eliminate the porch area off of the kitchen. Discussion regarding the stair and elevator placement with general consensus to leave it interior instead of in a bump out on B side of building. Basement was discussed but we were told it is still a work in progress and will change including eliminating unfinished space. More to come on the design. | ALL | Open |
| Next building Committee Meeting is scheduled for Thursday, October 3rd, 2024 at 4:00 PM at the Fire Station | | | | |
| The Meeting was adjourned at 5:21 PM | | | | |