

BOARD OF WATER COMMISSIONERS MEETING
January 14, 2025, at the Water Department office

PRESENT WERE: Board of Water Commissioners, Chairman Mason, Commissioner Peter Myrbeck. Also present: Superintendent Sean Anderson, Assistant Superintendent Ron Tivey, Fire Chief Christopher Beal, Resident Steve Rizzo and Prudential Chairman Bill Jones.

- Meeting called to order at 5:00 PM
- Warrants to be signed.
- Commissioner Myrbeck asked for a **motion** to accept the December 10, 2024; minutes as written. Commissioner Whitmore **motioned to accept** and **passed unanimously**.

ANNUAL MEETING

- Annual Report: Resolution to Evelyn Bassett for 24 years of service on the Board of Water Commissioners.
- PFAS 2.3 grant 2.2 Loan forgiveness
- There will be a warrant night held before the Annual Meeting for an explanation of the warrant and to work out any questions or concerns prior to the meeting.

DRAFT FY 2026 Annual Budget

- Assistant Superintendent Ron Tivey explains why there is a need for a Serviceman III position.

CAPITAL PROJECTS FY 2026

- SRF Funding
- Commissioner Myrbeck asked for a **motion** to accept the Capital requests that Superintendent Anderson is proposing. Chairman Mason **motioned to accept** and **passed unanimously**.

WILKENS PHASE II

- Letter from 2022 water availability letter for approval for first phase
- Received two letters 2025 January 8th Hanover Companies January 7th New England Development for the District's withdrawal permit
- 110 gallons per day, per bedroom per occupied unit shows their usage compared to their projected usage is lower.
- The water balance program fee is based on Title 5.
- The district's withdrawal permit needs to be raised: The withdrawal permit expires in 2030.
- Water budget discussion and consumption usage of Wilkens

New Fire Station / Water Department Relocation

- New fire station and water department relocation.
- Temporary location for the water department while construction occurs.
- Chief Beal mentioned the old independence office building 255 Breads Hill owned by Paul Larusso would be a good temporary space.

CAPITAL PROJECTS UPDATE

- Superintendent Anderson provided board with pictures of the progress of treatment 2 and 5. Well should be online at end of April or beginning of May.
- Offloading stand-alone structure.
- Chairman Mason proposed a possible open house for residents to come and tour of 2 and 5.
- Prudential Chairman Jones asked the board if there is a way to reappropriate the rest of the money to a different article with the remaining money.
- The 20% rate increase a year was done on the idea that 20% would be put into a separate account which did not happen. The Prudential Committee voted a while back to take 7% of all our earnings coming in and put it into a system improvement account. It was recommended by the Prudential Committee to increase this to 10%. By Fiscal 2032 the system improvement account should have \$2.2 Million in it.

MATTERS NOT REASONABLY ANTICIPATED BY THE CHAIR

- A Pilot Study is needed on wells 3 and 4 for the treatment as part of the permitting process that is required by DEP.
- Received a quote of \$90,000.00 to do a Pilot Study.
- Wells 3 and 4 will have to be taken offline for the two-week period while the Pilot Study is done.
- Commissioner Myrbeck asked for a **motion** to go ahead with the Pilot Study and the contract from January 2025 presented by Steve Olson. Chairman Mason **motioned to accept** and **passed unanimously**.

Commissioner Myrbeck **motioned** to adjourn the meeting. The meeting was adjourned at 6:00p.m.

Respectfully Submitted,

Dawn H. Woodward