

BOARD OF WATER COMMISSIONERS MEETING
October 16, 2024, at the Water Department office

PRESENT WERE: Board of Water Commissioners, Chairman Mason, Commissioner Peter Myrbeck and Commissioner Steve Whitmore. Also present: Superintendent Sean Anderson.

- Meeting called to order at 5:00 PM
- Warrants to be signed.
- Chairman Mason asked for a **motion** to accept the September 10, 2024; minutes as written. Commissioner Whitmore **motioned to accept** and **passed unanimously**.

PERSONNEL POLICY

- Superintendent Anderson is asking the board if he can Hire HR Key Solutions to clean up the personnel policy that was last updated in 2013.
- Ballpark quote by HR Key Solutions \$6,000.00
- Commissioner Whitmore **motions** to approve the request for a consultant to review and prepare a new draft of the personnel policy to be approved by the Board of Water Commissioners. Commissioner Myrbeck **motioned to accept** and **passed unanimously**.

AMENDMENT #1 – CONTRACT FOR CONSTRUCTION PHASE ENGINEERING SERVICES

- Task 1 going up \$60,000 for Bathroom and cost of natural gas.
- Commissioner Whitmore motions that we adopt and approve the extra \$60,000. for Task 1. Commissioner Myrbeck **motioned to accept** and **passed unanimously**.

AUXILIARY ENGINES AT WELLS 2 & 5

- Superintendent Anderson is looking for the board's approval to sell auxiliary engines (Engine and a right-angle gear drive and a belt to a kick generator) at well 2 & 5 that are no longer needed now that we have generators there.
- Chairman Mason asked Superintendent Anderson to see if there is anyone interested in them or market for them possibly a cranberry bog.

CAPITAL PROJECTS UPDATE

- SLSI (lead service) inventory of all our water lines. Found no lead in our system.
- Service Technician II put in his resignation we will be looking to hire again.
- Superintendent Anderson would like to replace the 6" Main at the BFDWD with an 8" Service to increase the water flow. From the entrance of Well 1 down to Braggs Lane.
- Superintendent Anderson would like to make the residents aware of the Barnstable Fire District's Water Departments future Capital expenses.
- Chairman Mason asked Superintendent Anderson to put together a Capital Plan Spread Sheet of the filtration of PFAS and timeline.
- Hanover Hyannis no communication.
- Abatement Request 4251 Main Steet, Cummaquid for an irrigation leak that has been repaired. Chairman Myrbeck made a **motion** that the abatement request be denied because it is a luxury to have an irrigation system and it's the owners responsibility to take care of it. Commissioner Whitmore **motioned to accept** and **passed unanimously**.

MATTERS NOT REASONABLY ANTICIPATED BY THE CHAIR

Commissioner Myrbeck **motioned** to adjourn the meeting. The meeting was adjourned at 5:20p.m.

Respectfully Submitted,

Dawn H. Woodward