

BOARD OF WATER COMMISSIONERS MEETING

December 10, 2024, at the Water Department office

PRESENT WERE: Board of Water Commissioners, Chairman Mason, Commissioner Peter Myrbeck and Commissioner Steve Whitmore. Also present: Superintendent Sean Anderson, Assistant Superintendent Ron Tivey, Fire Chief Christopher Beal, Resident Steve Rizzo and Prudential Chairman Bill Jones.

- Meeting called to order at 5:00 PM
- Warrants to be signed.
- Commissioner Myrbeck asked for a **motion** to accept the November 12, 2024; minutes as written. Commissioner Whitmore **motioned to accept** and **passed unanimously**.

CHANGE ORDER 002

- Change order for Steve Olson from H2O Engineering for Bathroom at new treatment plant.
- Building that was engineered needs a stand-alone bathroom structure. Pre-engineered Bathroom kit that has to be assembled. Asked GC for change order to assemble it. Has plans and a site plan which shows bathroom on a concrete slab, tight tank and plumbing to tight tank. The bathroom needs water service and electrical service. GC is doing all site work, tight tank, electrical, excavation, painting \$472,418.17
- Chairman Mason made a **motion to approve** the change order #002. As outlined for the December 9th letter by Bisco addressed to H2O Engineering. Commissioner Whitmore **motioned to accept** and **passed unanimously**.

DRAFT FY 2026 Annual Budget

- New Serviceman III Position: Replacing meters in the district that are over 20 years old, increase in backflow testing devices, reading quarterly, added sampling with new treatment building, wells 3 and 4 green sand filtration and gac filtration.
- 4% Cola
- Uniforms for new service tech position
- Professional and technical 88% spent

CAPITAL PROJECTS UPDATE

- Interviewed 6 candidates for the Serviceman II Position.
- Replacing curb stops that were broken.
- Started quarterly meter reading.
- Received a well written letter from the Fire Chief about how Scott handled Fire on November 3rd at Anthony's Cummaquid.
- Treatment Plant update Bisco building subs are forming generator pads, installing interior wall panels, electrical panels, framing, pulling wires from electric pull to new main. Switching electrical services to the new on December 19th. Wells 2 and 5 will be down for 6-10 hours. Well 4 flushed and ready to go in case a fire.
- Hanover Hyannis 2: Sent a letter to Cape Cod Commission. Fire Chief and Superintendent Anderson had an online meeting. Superintendent Anderson received a call from Gordon Star about the water balance program. Superintendent Anderson states we need to increase our permit for this project.

SERVICE TECHNICIAN II OPEN POSITION

- Recommendation to hire Todd Nash from Superintendent Anderson and Water Department Staff.
- Commissioner Whitmore made a **motion to approve** the hiring of Todd Nash. Commissioner Myrbeck **motioned to accept** and **passed unanimously**.

Commissioner Myrbeck **motioned** to adjourn the meeting. The meeting was adjourned at 6:00p.m.

Respectfully Submitted,

Dawn H. Woodward