

BOARD OF WATER COMMISSIONERS MEETING

July 9, 2024, at the Water Department office

PRESENT WERE: Board of Water Commissioners, Chairman Mason, Commissioner Stephen Whitmore and Commissioner Peter Myrbeck. Also present: Superintendent Sean Anderson, Assistant Superintendent Ron Tivey, Fire Chief Christopher Beal, Precinct 1 Town Councilor Gordan Star and Resident Steve Rizzo and Evelyn Bassett.

- Meeting called to order at 2:30 PM
- Warrants to be signed.
- Chairman Mason asked for a **motion** to accept the June 11, 2024; minutes as written. Chairman Whitmore **motioned to accept, seconded** by Commissioner Mason, and **passed unanimously**.

NEW VEHICLE / TRUCK

- The state bid for the new company Chevy truck is Colonial Ford. Trade in value for the 2014 Ford F-150 \$5,800.
- Commissioner Whitmore asked for a **motion** to approve the purchase of the Chevy Truck. Chairman Myrbeck **motioned to accept, seconded** by Commissioner Mason, and **passed unanimously**.

OAKMONT PROPERTY

- Superintendent Anderson spoke to Oakmont Property owner Mr. Cleary about the purchasing of his land. Mr. Cleary subdivided his property and said no to the purchase of his property.

PFAS LITIGATION

- Superintendent Anderson asked the Board if the BOWC or PRU has ever voted on what account the PFAS settlement will be going into? We will be seeing a return on two settlements.
- SRF Funding may have the authority to take settlements to repay the debt we owe them.

CAPITAL PROJECTS UPDATE

- Hydrant on Indian Trail was replaced with a used hydrant we had in stock.
- Superintendent Anderson met with Steve Olson about the satellite well for well 3. Steve Olson is putting together a proposal.
- The next project will be the Pilot Study.
- Talked to Steve Olson about increasing our withdrawal permit for MA DEP especially because Hyannis Hanover 1 capacity is filling up.
- A representative from Hospice reached out about a resident in the district asking if there is a hardship policy. Superintendent Anderson's recommendation is to not bother them and lien the property or knock off the water consumption and have her pay for Quarterly Service Charges only. Seeing if that is helpful for them. Looking into a Hardship Policy.
- Treatment Plant Update: supplying DEP with materials for the grant we were rewarded. Invoices, Receipts, canceled checks.
- Treatment Plant Update: mobilizing on June 12th and staying on site till completion.

COLLECTOR / OFFICE MANAGER

- More responsibility is being put on the Collector/Office Manager Position by learning Utility Cloud moving everything to paperless.
- Start at \$27.56 after 6 months evaluation increase 14%
- Commissioner Myrbeck recommends having the Collector/Office Manager stay at the current rate with a 6 month review period. Chairman Whitmore **motioned to accept, seconded** by Commissioner Mason, and **passed unanimously**.
- Superintendent Anderson recommends giving the Collector/Office Manager 2 weeks of vacation time.
- Commissioner Whitmore **motions** to give the Collector/Office Manager 2 weeks of vacation to start **seconded** by Commissioner Myrbeck and **passed unanimously**.

MATTERS NOT REASONABLY ANTICIPATED BY THE CHAIR

- Commissioner Myrbeck asked if the BOWC Meetings could be changed to a later time on the second Tuesday of every month?
- Formal Part Time office position and job description of the part time position to be discussed next meeting.

Chairman Whitmore **motioned** to adjourn the meeting. The meeting was adjourned at 3:25p.m.

Respectfully Submitted,

Dawn H. Woodward