

BOARD OF WATER COMMISSIONERS MEETING

August 13, 2024, at the Water Department office

PRESENT WERE: Board of Water Commissioners, Chairman Mason and Commissioner Peter Myrbeck. Also present: Superintendent Sean Anderson, Assistant Superintendent Ron Tivey, Fire Chief Christopher Beal, Precinct 1 Town Councilor Gordan Star, Resident Steve Rizzo and Steve Olson from H2Olson Engineering.

- Meeting called to order at 2:30 PM
- Warrants to be signed.
- Chairman Mason asked for a **motion** to accept the July 9, 2024; minutes as written. Commissioner Myrbeck **motioned to accept** and **passed unanimously**.

WATER BALANCE PROGRAM

- The Water Balance Program for large developments or complexes. Steve Olson from H2Olson Engineering present to explain revisions to the current program.
 - Find savings in our system
 - Pay litigation fees to help do the water conservation efforts ourselves
 - Invest the money in more sources
- Chairman Mason asked the board if we should do a tiered system or not? Tiered would be First 10,000 gallons at \$10.00 per gallon over 10,000 gallons would be \$20.00 per gallon.
- Commissioner Myrbeck asked for a **motion** to not do a tier system and keep it at \$20.00 per gallon per day for projects projected to use greater than 10,000 gallons per day. Seconded by Chairman Mason and **passed unanimously**.

OAKMONT PROPERTY

- Superintendent Anderson will write a letter to the board. Nothing new to discuss.

PHASE 1 – WELL 3 REPLACEMENT WELL

- Well 3 is collapsing on itself. A repair will not be cost efficient long term.
- Superintendent proposes to Award the Engineering for Phase 1 - Well 3 Replacement to H2Olson Engineering.
- Commissioner Myrbeck asked for a **motion** to accept Superintendents recommendation for the Engineering Contract to H2Olson Engineering. Seconded by Chairman Mason and **passed unanimously**.

CAPITAL PROJECTS UPDATE

- Colonial Municipal Group is working on new truck for BFDWD.
- Eversource issued all new account numbers.
- Treatment Plant Update: Project at wells 2 and 5 is progressing. Hoodin is in place, water mains have been pressure tested.
- Told by the Town of Barnstable that the stand-alone bathroom needs all its own permits.
- Monthly reports are being requested by the director of DEP for the progress of the project now that the grant is official. Superintendent Anderson will have to submit monthly or quarterly invoices.
- No communication from Hanover Hyannis 2.

PART-TIME OFFICE POSITION / PERSONNEL POLICY

- The Personnel Policy needs to be updated.
- Benefits and retirement: Personnel Policy states that any employee that works part time or full time is entitled to health insurance, dental and life insurance. The district pays 80% of Health & Dental, employees pay 20%. Retirement plan is mandatory for any employee that works 25 hours or more in a work week.
- Part-Time Office Position – Superintendent Anderson recommended the part-time employee work 3 seven hour days totaling 21 hours a week.
- Commissioner Myrbeck **motions** to go forward with the hiring process for the position as defined in the Personnel Policy **seconded** by Chairman Mason and **passed unanimously**.

ABATEMENT REQUEST – 4011 MAIN STREET

- Abatement request for The Cape Wildlife Center at 4011 Main Street.
- Noticed in the July billing that the Cape Wildlife Center came in at a high read of 124,000 gallons more than 2023.
- Sent Bill out to check for leaks and found that there was a leak in the bird pool.
- Leak has been repaired.
- Asking that the rate be brought down to the lowest tier and abatement credit of 1,672.65.
- Abatement can only be granted one-time
- Commissioner Myrbeck **motions** that the abatement be granted **seconded** by Chairman Mason and **passed unanimously**.

MATTERS NOT REASONABLY ANTICIPATED BY THE CHAIR

- Chairman Mason **motions** that BOWC meeting be changed to 5:00pm **seconded** by Commissioner Myrbeck and **passed unanimously**.

Chairman Whitmore **motioned** to adjourn the meeting. The meeting was adjourned at 3:15p.m.

Respectfully Submitted,

Dawn H. Woodward