

BOARD OF WATER COMMISSIONERS MEETING

September 10, 2024, at the Water Department office

PRESENT WERE: Board of Water Commissioners, Chairman Mason and Commissioner Peter Myrbeck. Also present: Superintendent Sean Anderson, Assistant Superintendent Ron Tivey, Fire Chief Christopher Beal, Precinct 1 Town Councillor Gordan Star, Resident Steve Rizzo.

- Meeting called to order at 5:00 PM
- Warrants to be signed.
- Chairman Mason asked for a **motion** to accept the August 13, 2024; minutes as written. Commissioner Myrbeck **motioned to accept** and **passed unanimously**.

PERSONNEL POLICY

- Superintendent Anderson discussed cleaning up the personnel policy.
 1. HR Key Solutions specializes in updating policies and handbooks.
 2. Receiving quote from HR Key Solutions

AMENDMENT #1 – CONTRACT FOR CONSTRUCTION PHASE ENGINEERING SERVICES

- Wells 2 & 5 new law in effect requiring a bathroom inside of well.
- Bid was \$202,000. \$49,000 estimated over to install the bathroom.

PHINNEY'S LANE WATER MAIN

- Steve Rizzo preliminary design for the needs of the new Fire Station.
- 4" Domestic line and 6" Fire/sprinkler line

CAPITAL PROJECTS UPDATE

- Administrative Clerk Position, 3 candidates will be interviewed
- Bill Theuret is starting his T1 Class on 9/24 it will run for 6 Tuesdays.
- Flushing in October
- Superintendent Anderson met with Steve Olson and Maher Services to review the replacement of the satellite well for well 3. Onsite first week of October will prepare drawings
- Treatment Plant update: Construction progress meeting on Friday, September 6th.
 1. Steel work is ongoing. Holding off on the roof until the tanks are delivered. Lower the tanks into place with a crane. Early to mid-October completion.
 2. Bathroom waiting for final plan
- Hanover Hyannis II no communication

MATTERS NOT REASONABLY ANTICIPATED BY THE CHAIR

Commissioner Myrbeck **motioned** to adjourn the meeting. The meeting was adjourned at 5:20p.m.

Respectfully Submitted,

Dawn H. Woodward