



BARNSTABLE FIRE DISTRICT



Fire Station Building Committee Meeting Minutes Barnstable Fire District

Date: July 11, 2024
Time: 4:00 PM
Location: 3249 Main Street 2nd Floor

Attendees:	Name	Affiliation	Comment	Initials
	Bill Quinn	Member	Chair	BQ
	Peggy Bernard	Member		PB
	Peter Bergin	Member		PFB
	Brian Hickey	Member		BH
	Rich French	Member	Absent	RF
	William A Jones III	Prudential		WJ
	Chris Beal	Fire Chief		CB
	Kevin Brailey	Deputy Chief	(via ZOOM)	KB
	Ryan Jones	FF Union Rep		RJ
	Jeff Shaw	Context Architecture	(via ZOOM)	CTX
	Ellen Light	Context Architecture		CTX
	Jisa Johnson	Context Architecture	(via ZOOM)	CTX
	Steve Rizzo	OPM		SR

Meeting Notes (updates on items open from the last meeting are in BOLD with the date of the update)

Item	Subject	Discussion	Action By:	Open/Closed
The meeting was called to order at 4:00 PM				
	Prior Meeting Minutes	Meeting minutes for the June 11th, 2024 Meeting were reviewed and approved with corrections		
22924.09	Public Outreach	See prior minutes for earlier discussion. 6/2: No new outreach sessions are planned until the design develops. We anticipate scheduling Public Review sessions in September. SR to send Q & A document to Context for background information. 6/25: Discussed creating a web page on the BFD website for public updates. CB to work with the web designer to create. No time estimate for when the page will be up. 7/11: No update at this time.	CB	Open
32624.02	RECC	Chief Beal described the Regional Emergency Communication Center (RECC) proposal and how it might affect the new fire station design and budget. Discussions are ongoing with the town regarding scope and timing of the RECC project. 6/25: No Update for this meeting. 7/11: RECC agreements have been signed and the project is moving forward. Chief Beal will keep the committee apprised of impacts to the new fire station.	CB	Open
50224.01	District Values	In response to questions about whether the new developments are paying their fair share SR was tasked with creating an analysis of how much income in tax revenue comes from the 3 fire districts, the Industrial Park, the area north of RT 6 from Phinney's Lane to RT 130 and the area north of RT 6 from Phinney's to the Yarmouth line. 6/2: Ongoing. 6/25: Survey complete SR to report on findings. 7/11: Survey complete. Generally, even though the district tax rate for properties within the district is the same for all properties, Commercial properties pay a slightly higher amount based on valuations.		Closed

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Item	Subject	Discussion	Action By:	Open/Closed
60224.01	Design Meetings	Jeff Shaw and Ellen Light were in attendance for the meeting. The group discussed the design schedule in general terms. Context will develop a more detail design schedule for the next meeting. 6/25: Draft Design meeting schedule was presented. Some adjustments were made and a new schedule will be issued. 7/11: A revised design meeting schedule was presented and agreed to. The schedule will be updated as needed.		Closed
62524.01	Space Planning	Context presented the first draft of the space program for the new station. A new version will be issued based on comments from the committee. 7/11: The committee reviewed second draft of the Space Needs document and provided comments to the individual spaces. Review of certain Fire Fighter areas were referred to the Working Group for additional review. CTX to incorporate comments for the next issue of the document.	CTX	Open
71124.01	Potential Funding	Chief Beal outlined potential funding sources. The committee endorsed the proposed course of action and offered support as necessary.	CB	Open

Next building Committee Meeting is scheduled for Thursday, August 8th, 2024 at 4:00 PM at the Fire Station

The Meeting was adjourned at 5:30 PM