



# BARNSTABLE FIRE DISTRICT



## Fire Station Building Committee Meeting Minutes Barnstable Fire District

Date: May 2, 2024  
Time: 4:00 PM  
Location: 3249 Main Street 2nd Floor

Attendees:	Name	Affiliation	Comment	Initials
	Bill Quinn	Member	Chair	BQ
	Peggy Bernard	Member		PB
	Peter Bergin	Member		PFB
	Brian Hickey	Member		BH
	Rich French	Member	Absent	RF
	William A Jones III	Prudential		WJ
	Chris Beal	Fire Chief		CB
	Kevin Brailey	Deputy Chief		KB
	Ryan Jones	FF Union Rep		RJ
	Steve Rizzo	OPM		SR

### Meeting Notes (updates on items open from the last meeting are in BOLD with the date of the update)

Item	Subject	Discussion	Action By:	Open/Closed
		<b>The meeting was called to order at 4:02 PM</b>		
	<b>Prior Meeting Minutes</b>	<b>Meeting minutes for the March 26th Meeting were reviewed and approved.</b>		
22924.09	<b>Public Outreach</b>	See prior minutes for earlier discussion. 3/26: Chief Beal updated the committee on upcoming dates. The BVA meeting will be on April 30th at 6:30 PM at St. Mary's. Touch a truck event will be on May 5th with a parallel Open House in the Fire Station. <b>5/2: Questions from the BVA Meeting have been added to the FAQ list. No additional events scheduled. There was some discussion of creating a handout and other options for outreach. Possibly putting information on the website or creating a Facebook page.</b>	ALL	Open
32124.02	<b>Article 97</b>	See prior minutes for earlier discussion. 3/26: We are awaiting feed back from the EOEEA regarding the area being developed. <b>5/2: SR to prepare "Letter of Intent" from the Prudential Committee to the CPC for a grant to purchase land.</b>	SR	Open
32124.04	<b>Budget</b>	See prior minutes for earlier discussion. 3/26: We discussed the architect's fee proposal. The committee recommended the Prudential Committee use the value of \$1.2m in the warrant for design fees. <b>5/2: No Update for this meeting.</b>	SR	Open
32624.01	<b>Architectural Fees</b>	As noted above the committee discussed the ongoing fee discussions with Context Architects. SR noted that we are asking the design team for savings ideas to lower the fees. <b>5/2: No update for this meeting.</b>	SR	Open

**Meeting Notes** (updates on items open from the last meeting are in BOLD with the date of the update)

<b>Item</b>	<b>Subject</b>	<b>Discussion</b>	<b>Action By:</b>	<b>Open/Closed</b>
32624.02	<b>RECC</b>	Chief Beal described the Regional Emergency Communication Center (RECC) proposal and how it might affect the new fire station design and budget. Discussions are ongoing with the town regarding scope and timing of the RECC project. <b>5/2: No Update for this meeting.</b>	CB	Open
50224.01	<b>District Values</b>	<b>In response to questions about whether the new developments are paying their fair share SR was tasked with creating an analysis of how much income in tax revenue comes from the 3 fire districts, the Industrial Park, the area north of RT 6 from Phinney's Lane to RT 130 and the area north of RT 6 from Phinney's to the Yarmouth line.</b>	SR	Open
50224.02	<b>Designer Contract</b>	<b>SR provided a draft contract for designer services. It is a modified version of the Massachusetts School Building Authority (MSBA) standard agreement for designer services. SR was directed to forward the draft to the District's Attorney for review.</b>	SR	Open
50224.03	<b>CM at Risk</b>	<b>The committee discussed the two construction delivery methods available for public projects under Chapter 149 (design-bid-build) and Chapter 149A (Construction Manager at Risk). The committee voted to apply to use CM at Risk to the Office of the Inspector General (OIG) as required once the Architect's Contract is in place.</b>	SR	Open

**Next building Committee Meeting is scheduled for Thursday, June 6, 2024 at 4:00 PM at the Fire Station**

**The Meeting was adjourned at 5:10 PM**